

Project Name: iLicensingOCIO Project #: 1110-107Department: Department of Consumer AffairsRevision Date: 5/27/09

Status Report

Status Report – Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	No	On-going procurement delays due to bidder confusion regarding desired system functionality	Twenty-three (23) month delay to expected solution vendor contract award; planned resources increase to accommodate extended schedule	Cancel RFP and re-issue; Create SPR for OCIO approval that reflects these changes.
2. Were any key milestones or deliverables rescheduled?	Yes	On-going procurement delays due to bidder confusion regarding desired system functionality	Twenty-three (23) month delay to expected solution vendor contract award; planned resources increase to accommodate extended schedule	Cancel RFP and re-issue; Create SPR for OCIO approval that reflects these changes.
3. Was work done that was not planned?	Yes	Multiple draft proposal reviews; RFP Cancellation and re-issue	See Above and #4 below.	Create SPR for OCIO approval that reflects these changes.

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4. Were there any changes to scope?	Yes	Reduced system reporting requirements	The new RFP will still result in a system that satisfies the DCA's core business objectives as identified in the FSR.	Cancel RFP and re-issue; Create SPR for OCIO approval that reflects these changes.
5. Were tasks added that were not originally estimated?	Yes	See #3 & #4 above	See #3 & #4 above	Develop and issue new RFP; Required RFP procurement Activities; Develop and submit SPR to OCIO;
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	Yes	See #3 & #4 above	See #3 & #4 above	All downstream tasks delayed until contract award.
8. Are there any new major issues?	Yes	RFP Cancellation and re-issue	Schedule delays and planned resource increases	Create SPR for OCIO approval that reflects these changes.
9. Are there any staffing problems?	Yes	The project lacks full-time business subject matter experts	No immediate impact. Significant impacts expected during development if not addressed.	Additional project staffing will be included in SPR.

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Look Ahead View

Questions	Yes/No	Impact	Action Required
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1. Will upcoming critical path milestones or deliverables be delayed?	Yes	See Current Status above	See Current Status above
2. Do any key milestones or deliverables need to be rescheduled?	Yes	See Current Status above	See Current Status above
3. Is there any unplanned work that needs to be done?	Yes	See Current Status above	See Current Status above
4. Are there any expected or recommended changes to scope?	Yes	See Current Status above	See Current Status above
5. Are there any tasks not originally estimated that will need to be added?	Yes	See Current Status above	See Current Status above
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	Yes	See Current Status above	See Current Status above
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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Current Status and Accomplishments:*Describe deliverables completed and milestones met during **this reporting period**.*

After consultation with the DGS and the State and Consumer Services Agency Information Officer, the DCA cancelled the existing iLicensing RFP on May 14, 2009. The cancellation was necessary as the RFP thus far has been unable to procure a responsive bidder through three (3) rounds of draft proposals. The DCA is currently working to simplify the iLicensing RFP in an effort to attract responsive bidder's with responsive solutions. The State believes this revision will result in a lower risk and higher-value project to the State. The new RFP is anticipated to be released in early July 2009.

Project Milestones:*List key milestones and their dates from the project schedule.*

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
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Establish Solution Vendor Contract	3/30/08	2/12/10	Delayed	Cause: Initial RFP release approval; Multiple draft proposal reviews; Thirteen (13) related RFP addenda; Initial RFP Cancellation and re-release. Impact: Twenty-three (23) month delay to expected solution vendor contract award; planned resource increases to accommodate extended schedule.	

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Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			✓	Accept project element variances. All project element Significant Variance's will be rebaselined upon submittal of the project's second SPR expected to be submitted in Summer 2009.
Milestones			✓	
Deliverables		✓		
Resources			✓	
One Time Cost			✓	
Continuing Cost	✓			

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Status Reports – Sponsor to Steering Committee

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Summary Milestones and Highlights

Project Milestones: <i>List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.</i>					
Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Establish Solution Vendor Contract	3/30/08	2/12/10	Delayed	Cause: Initial RFP release approval; Multiple draft proposal reviews; Thirteen (13) related RFP addenda; Initial RFP Cancellation and re-release. Impact: Twenty-three (23) month delay to expected solution vendor contract award; planned resource increases to accommodate extended schedule.	